

VINTAGE HILL, LLC

PLEASE TYPE OR PRINT THIS APPLICATION

PERSONAL

Date:

Position applied for:

Dept:

Availability: Full-time [] Part-time [] Seasonal []

Full Name:

Social Security #: (if hired)

Address:

Street:

Home Phone: ()

City

Alt. Phone: ()

State

Zip

How did you hear about Vintage Hill, LLC?

Please tell a little about yourself (interests, goals, etc.). Briefly explain your interest in Vintage Hill, LLC as well as what you feel you have to offer if hired.

Are you a citizen of the United States?

YES [] NO []

Can you provide proof of citizenship?

YES [] NO []

If you are under 18 years of age, can you provide required proof of your eligibility to work?

YES [] NO []

EDUCATION

Did you receive a high school diploma or GED?

YES [] NO []

Circle highest grade completed 5 6 7 8 9 10 11 12 College: 1 2 3 4 5 6

	School (name, city, state)	Dates	Degree	Major/ Minor
High School		From: To:		
Undergraduate College/University		From: To:	Yes [] No []	
Graduate College/University		From: To:	Yes [] No []	
Other Education ie:technical, business		From: To:	Yes [] No []	

EMPLOYMENT HISTORY

(List most recent employer first. Please account for any gaps in employment record).

Company: _____ Your title: _____

Street Address: _____ Employed From: _____

City, State, Zip: _____ Employed To: _____

May we contact your present employer? Yes No Salary or Rate of Pay: _____ Starting: _____ Per: _____ Ending: _____ Per: _____

Responsibilities: _____

Supervisor's name: _____ Phone No.: _____

Reason(s) for leaving: _____

Company: _____ Your title: _____

Street Address: _____ Employed From: _____

City, State, Zip: _____ Employed To: _____

Salary or Rate of Pay: _____ Starting: _____ Ending: _____

Responsibilities: _____

Supervisor's name: _____ Phone No.: _____

Reason(s) for leaving: _____

Company: _____ Your title: _____

Street Address: _____ Employed From: _____

City, State, Zip: _____ Employed To: _____

Salary or Rate of Pay: _____ Starting: _____ Ending: _____

Responsibilities: _____

Supervisor's name: _____ Phone No.: _____

Reasons for leaving: _____

Company: _____ Your title: _____

Street Address: _____ Employed From: _____

City, State, Zip: _____ Employed To: _____

Salary or Rate of Pay: _____ Starting: _____ Ending: _____

Responsibilities: _____

Supervisor's name: _____ Phone No.: _____

Reason(s) for leaving: _____

If needed, please attach additional sheets to include additional employment history.

SPECIFIC SKILLS

List technical/professional licenses or certificates you hold:

Indicate any specialized training you have received:

Driving History (if necessary to position applied for)

List ALL presently unexpired motor vehicle operator's licenses you hold:

License #	Issuing State:	Expires: / / Type:
License #	Issuing State:	Expires: / / Type:

Date of Birth: / / (Necessary to conduct motor vehicle records check).

Provide complete motor vehicle accident record for past 7 years:

Dates	Nature of Accident (Head-on, Rear-end , etc)
Last Accident:	
Next Previous:	
Next Previous:	

Indicate ALL traffic convictions during the past 7 years (other than parking violations) and dates of ALL license suspensions or forfeitures during the past 7 years:

Location	Date	Description

CRIMINAL HISTORY

Have you ever been convicted of any violation of the law or uniform code of military justice other than minor traffic violations? No [] Yes []

If yes, explain fully (Conviction will not automatically disqualify you from employment).

Do you object to a criminal check? No [] Yes []

Do you object to drug testing? No [] Yes []

If needed, please attach additional sheets.

REFERENCES

List three (3) personal references who are not former employers or related to you:

Name & Occupation	Address	Phone	Relationship

MISCELLANEOUS ADDITIONAL INFORMATIONHave you ever applied for a position with us before? Yes [] No []

If Yes, give date and the position:

Use this space for any further information you think would help us evaluate your application:

CERTIFICATION AND AGREEMENT

PLEASE READ CAREFULLY BEFORE SIGNING THE FOLLOWING:

I AUTHORIZE Vintage Hill, LLC to obtain any information from schools, residential management agents, employers, criminal justice agencies, or individuals, relating to my activities. This information may include, but is not limited to academic, residential, achievement, performance, attendance, personal history, and disciplinary, arrest and conviction records (both juvenile and adult). I further authorize all references, persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume and other documents supplied by me) to provide Vintage Hill, LLC with any relevant information that may be required to arrive at an employment decision. I understand that the information released is for Vintage Hill, LLC's use only.

I RELEASE any individual, including record custodians, from any and all liability for damages of whatever kind or nature, which may at any time, happen to me as a result of compliance, or any attempt to comply with this authorization.

 Applicant's Signature

 Date

 Reviewed by

 Date